

**SANBORN REGIONAL SCHOOL BOARD
POLICY COMMITTEE MEETING MINUTES
Wednesday September 6, 2017**

In Attendance: Dr. Pam Brown, Taryn Lytle, Tammy Mahoney, Superintendent Ambrose

1. Meeting called to order at 5:52 by Dr. Pam Brown, Chair
2. Review of Minutes from 8-1-17

Motion made by Dr. Brown to approve Minutes moved by Ms. Lytle and seconded by Ms. Mahoney. Vote: All in Favor

3. Policy Updates
 - a. **BEDC-Quorum**
Amend policy under #2, The member participating electronically must identify anyone present at the location ~~the member is participating from~~ from which the member is participating.
 - b. **ADB-Drug- Free Workplace/Drug Free School**
Mr. Ambrose recommends placing Drug-Free Zone posters around schools and on buses.

(Both ready for 2nd Reads at 9/6 meeting)
 - c. **EFAA-NHSBA Policy Recommendations for School Lunch Programs**
Prepare for 1st Read at 9/20 meeting
 - d. **EHB & EHB-R-Data Records Retention**
Insert Ms. Gutterman's recommendations and prepare for 1st Read at 9/20 meeting.
 - e. **IHAMA-Teaching About Alcohol, Drugs and Tobacco**

Motion for 1st Read of IHAMA at 9/20 meeting by Dr. Brown, moved by Ms. Mahoney and seconded by Ms. Lytle. Vote: All in Favor

Send to Director of Guidance and Counselors for review.
 - f. **JLCK- Special Physical Health Needs of Students**
Send to Vicki Parady-Guay for review/First Read 9/20.
 - g. **JLIF-Receipt and Use of Sex Offender Registry Information**
Table until Safety Officer Rick Theriault reviews.
 - h. **GCEB-Administrative Staff Recruiting**

After discussion of interview process, the group agreed to continue dialog at next meeting. Ms. Lytle will work on verbiage of policy and group will share with Personnel Committee.

Motion to adjourn meeting at 5:55 PM by Chair, moved by Ms. Lytle and seconded by Ms. Mahoney. Vote: All in Favor

Minutes recorded by Phyllis Kennedy

Next Meeting Date: October 4, 2017 at 4:45